

Table 5.1. Sample team member roles and responsibilities chart

Team member	Roles and responsibilities
General education teacher	Consider the learning styles and needs of all students when planning lessons and units Identify supports needed to successfully include students in all classroom activities and instruction Communicate the need for student and classroom supports to appropriate team members and administrators Participate in planning for and implementing accommodations and modifications Facilitate student interactions Work with the special education teacher to write progress reports and report cards
Paraprofessional	Facilitate interactions among students Support the student's use of augmentative and alternative communication (AAC) Provide instructional and other supports under the direction and supervision of professional staff Support the successful use of technology throughout the student's day Create modified instructional materials under the direction and supervision of professional staff
Special education teacher	Facilitate team meetings, communicate with parents, and monitor the provision of supports to the student Coordinate the input from consultants Ensure that the paraprofessional gets the support needed to fulfill his or her role Know, monitor, and troubleshoot what is coming up with the general educational program Facilitate the educational and social applications of AAC and other technology Model strategies and techniques for the paraprofessional Instruct substitute educators on the needs of the student Collect data for the purpose of determining the accuracy of support and monitoring student performance Work with the classroom teacher to write progress reports and report cards
Speech-language pathologist	Ensure that the paraprofessional gets the support needed to fulfill his or her role Meet with consultants after school visits Develop and supervise the accomplishment of communication goals within school activities/routines
Occupational therapist/certified occupational therapist assistant	Support the paraprofessional to learn occupational therapy strategies and fulfill his or her role Demonstrate, model, and train the paraprofessional and other team members in appropriate areas Plan and work with consultants to ensure the student's success

Physical therapist	Support the paraprofessional to learn physical therapy strategies and fulfill his or her role Demonstrate, model, and train the paraprofessional and other team members in appropriate areas Plan and work with the team to ensure the student's participation and learning
Reading specialist	Provide literacy supports and services to students Demonstrate, model, and train the paraprofessional and other team members in literacy supports and strategies Plan and work with the team and consultants to ensure the student's successful literacy learning
Consultants	Collaborate with the family and other members of the student's team to ensure the student's successful membership, participation, and learning in an age-appropriate general education classroom Work with administrators to shift policies and practices to better support inclusive education Demonstrate, model, and train appropriate team members in instructional strategies, inclusive lesson planning/design, augmentative communication strategies and technologies, curriculum modifications, positive behavior supports, and facilitation of peer relationships, based on identified student and team needs Provide updates to the team and school administrators on a regular basis, particularly after visits Monitor the efficacy of consultation services through meetings with the team, building-level special education administrator, principal, and district-level special education director
Principal	Provide support and resources in order to ensure the successful education of students Communicate and collaborate regularly with building-level special education administrators and district-level special education directors Ensure the fidelity of implementation of the Beyond Access (BA) Model Demonstrate inclusive values through leadership and administrative activities Allocate resources as necessary Support inclusive practices through professional development and staff supervision
Special education director	Provide support and resources in order to ensure the successful inclusion of students in age-appropriate general education classrooms in their neighborhood schools Communicate and collaborate regularly with building-level special education administrators and principals Ensure the fidelity of implementation of the BA Model Allocate resources as necessary Ensure that relevant special education laws and regulations are being followed

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